

## **FRISCO PARKS AND RECREATION DEPARTMENT**

### **MEMORANDUM**

**DATE:** December 15, 2000

**TO:** George Purefoy, City Manager

**FROM:** Rick Wieland, Director of Parks and Recreation

**RE:** Follow up from December 5, 2000 Meeting of the City Council

The purpose of this memorandum is to provide some information that was requested by the City Council during their December 5, 2000 meeting. At that time, staff was asked to provide some follow up regarding the Frisco Aquatics Program's request to seek financial support from the City of Frisco for a year round competitive swim program.

Staff had placed an action item on the December 14, 2000 meeting of the Parks and Recreation Board to consider a recommendation to financially support the Frisco Aquatics year round swim program.

On Thursday, December 14, 2000 staff received an e-mail from Frisco Aquatics USA Swim Team Program. Within the contents of this correspondence, the organization thanked the Parks and Recreation Board and the City of Frisco for their support and indicated that they were no longer seeking financial support for this program. They thanked the City and asked that the agenda item be pulled from the agenda.

Based on that information, the Parks and Recreation Board saw that no action was necessary and therefore took no formal action. I have attached the highlighted minutes for this item as well as the letter from the Frisco Aquatics USA Swim Team for reference.

Should you or members of the Council have any questions regarding this, please let me know.

RSW/rsw

cc: Jason Gray, Assistant to the City Manager  
Todd Renshaw, Chief of Police

**PARKS AND RECREATION BOARD MEETING  
FRISCO MUNICIPAL COMPLEX – 8750 MCKINNEY ROAD  
CITY COUNCIL CHAMBERS  
FRISCO, TEXAS 75034  
THURSDAY, DECEMBER 14, 2000  
7:30 P.M.  
REGULAR SESSION**

**MINUTES**

**1. Call to Order/Roll Call**

The Parks and Recreation Board was called to order by Chairman David Bordofske at 8:00 p.m.

Members Present: Chairman David Bordofske, Vice-Chairman Wayne Stewart, Secretary Joy West, Lisa Carnes, Lance Wenmohs, Julie Markham and George Dula.

Members Absent: Julie Markham

Staff Present: Rick Wieland, Director of Parks and Recreation  
Marcy Jones, Superintendent of Recreation  
Erik Leopard, Recreation Programmer  
John Kirby, Athletic and Aquatic Coordinator

**2. Citizen's Appearance**

There was no one present to appear before the Parks and Recreation Board.

**3. Consent Agenda.**

A motion was made by Joy West and seconded by George Dula to approve the Consent Agenda. The motion was approved (6-0), with Stewart, West, Carnes, Wenmohs, Markham and Dula voting in favor.

- A. Approval of the Minutes of the November 9, 2000 Regular Parks and Recreation Board Meeting.

**4. Presentation by Newman, Jackson and Bieberstein, Inc. regarding the latest master plan development of The Trails Neighborhood Park site.**

Mike Spackman and Karl Bieberstein were present from Newman, Jackson and Bieberstein to brief the Board on the progress of the park master plan for the Trails Neighborhood park site. The second of two public meetings for this master plan had taken place just prior to the Board's meeting. The first meeting to gain input from residents took place on October 25, 2000.

Over fifteen persons attended this meeting. Spackman indicated that residents had provided excellent input as to various park development elements that they would like to see on the master plan.

Included within these elements were:

- Concrete trail around the perimeter of the park and connection to the school and neighborhood center;
- Preschool playground;
- Large picnic pavilion (40x40), if possible;
- Concrete Multi-purpose court;
- Sand volleyball court;
- Open space areas within the park;
- Buffered landscape areas around the perimeter of the park to include planting of trees and other screening material; and
- Practice opportunity locations.

The Board also asked the consultant to look at the placement of permanent soccer goals at the park site. The consultant will be working with staff on input that was received tonight for the next several weeks in order to come before the Board during their February meeting. At that time a final concept would be considered by the Board and public input would be received at that time.

**5. Consideration and action by the Board to recommend to the City Council that financial support be provided to the Frisco Aquatics Program for FY'01.**

Chairman David Bordofsky identified a letter that had been issued to the Board from the Frisco Aquatics Program identifying that the issue of financial support for the year round USA Swim program was no longer required by the swim program. Within the letter (Attached to the minutes for reference) the Frisco Aquatic Program requested that the agenda item be removed from this agenda

After a discussion by members of the Board regarding this issue, the Board took no action and moved forward to the next order of business.

**6. Discussion by the Parks and Recreation Board to discuss potential Park Development Projects for FY'01.**

Rick Wieland provided the Board with a summary of projects identified by the Board during their November meeting with price estimates listed for their review. It is clear that there would be a shortfall of over \$760,000 in order to provide all of the elements listed. It was the consensus of the Board to review these projects between now and the January regular meeting to consider possible reductions in the proposed projects listing.

**7. Discussion by the Parks and Recreation Board regarding potential park development projects for future bond consideration.**

Staff and the Board spent some time in discussion regarding possible projects that could be considered in a bond package. After some discussion on this matter, staff will provide the Board with some guidance on possible options that might be pursued with respect to projected parkland acquisition needed for a 3-5 year program as well as potential development costs that would be considered in a program such as this.

It was discussed by the Board that specific cost projections could be achieved by March 2001. Staff will continue to work with the Board on this matter to provide support.

## **8. Discussion by the Parks and Recreation Board regarding a Joint Use Agreement with the Frisco Independent School District.**

Board Member Lance Wenmohs and Rick Wieland shared with the Board some discussion points that had been discussed in a meeting that took place in November with them and a representative from the FISD.

After some discussion regarding this matter, it was the consensus of the Board to formalize these points in a letter format that would be presented to the Board during their meeting in January. This would then be provided to the FISD for their consideration in providing some defined policies that could be followed by the City of Frisco and the Frisco Independent School District when purchasing or developing properties that lie contiguous with one another.

## **9. Staff Report**

Staff provided the Board with information regarding the following items:

- Marcy Jones provided the Board with specific information regarding the Merry Main Street Christmas Tree Lighting that took place on Friday, December 1, 2000;
- Erik Leopard briefed the Board on the Daddy-Daughter Valentine Dance that will take place on February 10, 2001;
- John Kirby provided the Board with an update of various Athletic programs that are offered by the City of Frisco Parks and Recreation Department;
- Discussion of the City's web page;
- Discussion of Warren Sports Complex, Phase IV; and
- Introduction of Dudley Raymond to the Board. Dudley is a Landscape Architect with the City and will be working with the department on various planning and development projects with the city.

## **10. Parks and Recreation Board will discuss any miscellaneous business, or items to be placed on the next board agenda.**

Jim Liebo, President of the Frisco Soccer Association thanked staff for their assistance in the Tournament of Champions soccer tournament that took place at Warren Sports Complex between December 2-3, 2000.

Staff was asked to place the following items on the January meeting Board meeting for consideration:

- Park Development Projects for FY'01
- Potential Park Projects for Future Bond Issue
- Joint Use with the FISD
- Sports Council Update
- Summer Recreation Swim Program

**11. Adjourn.**

A motion was made by George Dula and seconded by Julie Markham to adjourn. The motion was approved (6-0), with Stewart, West, Carnes, Wenmohs, Markham and Dula voting in favor. The meeting was adjourned at 10:35 p.m.

APPROVED:

DAVID BORDOFSKE, CHAIRMAN

**December 13, 2000**

**Mr. Rick Wieland  
Director of Parks and Recreation  
Frisco, Texas**

**On behalf of Frisco Aquatics, I want to thank you and the Parks and Recreation Board Members for the time and consideration you have given the Frisco Aquatics USA Swim Team Program. We have reached an agreement with the college for the cost of the lane usage at the natatorium and believe the issue of support from the city has been resolved.**

**We will not be attending the Parks and Recreational Board Meeting scheduled for December 14, 2000, and request that this item be removed from the agenda. We hope to continue the successful relationship between the F.A.S.T. summer swim program and the City of Frisco. We appreciate the city's financial support for the program.**

**We would further like to request that all future correspondence from the City of Frisco Parks and Recreational Department be directed to Cheryl Morrissey (Frisco Aquatics Coach) at [cmorrissey9@aol.com](mailto:cmorrissey9@aol.com) with a copy sent to the President, Jo Ann Junker and to me, Vice President of Frisco Aquatics.**

**Sincerely,**

**Ronald O. Carlisle  
Vice President, Frisco**

**FRISCO PARKS AND RECREATION DEPARTMENT**

**MEMORANDUM**

**DATE:** December 13, 2000

**TO:** George Purefoy, City Manager

**FROM:** Rick Wieland, Director of Parks and Recreation

**RE:** Median Development Plan Update

The purpose of this memorandum is to follow up on progress of the Median Development Plan since staff's last update on November 7, 2000.

At that time, staff compiled a set of goals and objectives and classifications to help guide the development of the Median Development Plan.

Since there were no further comments or suggested revisions to this information, staff has begun work on the landscape concepts for Classifications 2-4. Class I medians would typically be identified for further study. This would include areas such as the Preston Road Overlay District and the Stonebriar Centre mall area.

With these classifications in mind the team will prepare the above palettes for plants, paving materials and schematic design sketches for City Council review. Staff anticipates bringing this forth for consideration and approval by the second City Council meeting in January 2001. Staff is attaching the goals, objectives and classifications for additional review.

Should there be questions regarding specific thoroughfares and their classification, or the current work that staff is conducting, please let me know. Staff can make adjustments as necessary throughout the process. Dudley Raymond, Bob Johnson and I will help answer any questions that might arise.

RSW/rsw

As you are aware staff has started to develop a Median Development Plan per City Council's request. Members of the team have visited the adjacent cities as identified in the previous Memo, with the addition of the city of Richardson and conducted telephone interviews. The interviews were an attempt to gain insight into the development and maintenance policies for medians in these cities. The team has prepared the following goals, objectives and classifications to help guide the development of the Median Development Plan. A list of additional items has been included which are not typically associated with median projects but can greatly enhance the overall appearance of the City.

## **Goals**

- ❑ Create an identifiable image of the City of Frisco for visitors and residents.
- ❑ Improve the aesthetic quality of the medians and bring a unity to the City of Frisco.
- ❑ Provide simplicity in design and elements of low maintenance without compromising the overall quality of the project.

## **Objectives**

- ❑ Create an identity and continuity of the streetscape through the use of median landscaping.
- ❑ Develop a plant palette that should be used in the medians.
- ❑ Develop a palette of paving materials and colors to be used in the medians.
- ❑ Establish a character of the designs that are to be used in the different classifications of medians.

## **Additional Items Outside the Median**

- ❑ Enhance the identity of the City through the use of entry features and entry monument signs.
- ❑ Enhance the identity of the City and minimize visual clutter through the use of unique street and traffic signage and signals.
- ❑ Establish typical treatments to mask/enhance headwalls and culvert openings visible from the Right-of Way.
- ❑ Identify intersection which may be enhanced by pavers or patterned concrete in the street.
- ❑ Create overlay districts that dictate the type and location of plantings in the parkway and landscape easements for different streets. For example all north-south streets classified as major's will have predominately Live Oak trees or a unifying color of Crape Myrtle trees, while the east-west streets have a different type of tree for the primary tree species or color of Crape Myrtle.
- ❑ Establish standards for railings and cladding of bridges and retaining walls typically found in the right-of-way.



## **Classification**

The attached map, taken from The Frisco Millennium Plan, shows the classifications of medians within the City. These classifications will help guide the development of the medians. It is anticipated that there will be different levels of design and maintenance for different classifications of medians.

### **Class 1**

These medians are very special in nature and have, or will have, an overlay district placed on them as it becomes necessary to develop them. These areas should be dealt with on an individual basis and it may be necessary to apply a different set of standards on them to enhance the uniqueness of each.

Dallas North Tollway  
S.H. 121  
Preston Road  
US Highway 380  
Frisco Bridges Area

### **Class 2**

These medians are considered major thoroughfares and will be the entrances to the city. These are the streets people will experience the most. These medians will be landscaped more heavily and have an increased maintenance schedule. The landscaping at the intersections of the major intersections will set a character for the entire city. These streets are good locations to place entry signs or monument sign that alert motorist that they have entered into Frisco.

### **Class 3**

These medians are categorized as minor thoroughfares. Currently the list is fairly short and will increase as development occurs. These streets will have less landscaping and will play a smaller roll in the identity of Frisco. The maintenance on these medians may not be as often as the Class 2 streets. These two facts necessitate that lower maintenance plants and designs be used in these areas.

### **Class 4**

These medians are typically the divided entrance into subdivision or a retail center. These medians are typically short in length and occur on collector streets. It is anticipated that the majority of these medians will be developed and maintained by private means.

## PLANNING DEPARTMENT

### MEMO

**DATE:** December 14, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** City property south of the Abbey Restaurant

**xc:** George Purefoy, City Manager  
Rick Wieland, Director of Parks & Recreation Department  
Dudley Raymond, Senior Landscape Architect

At the Downtown Merchants meeting in October, the attendees recommended that the City prepare schematics for this property. Some of the attendees requested that part of the land be used for parking. Rick Wieland, Dudley Raymond and myself have met several times to discuss this property. We are looking at the possibility of head-in parking working off of the streets along the perimeter with tree islands so many spaces and the remainder of the land for a pocket park.

The property has two buildings that will have to be dealt with.

- Metal maintenance building. We are currently using this building for storing Parks Department equipment. This building will be removed when a new facility is built. No time frame.
- Cinder block building that houses communication equipment. Staff has discussed the possibility of relocating the equipment, or bricking the building to match the Abbey. These are only suggestions.

Dudley Raymond will be preparing several schematics for this site. Dudley plans for reviewing the schematics with the Downtown Merchants Association, area residents and the Parks and Recreation Board in Spring of 2001, before approaching City Council.

Should a schematic be selected, the timetable for improvements will depend on the following factors:

- Funding
- Preparation of construction documents
- Improvement of Main Street regarding the installation of the storm sewer and street improvements in this area

## PLANNING DEPARTMENT

### MEMO

**DATE:** December 14, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** Visibility concern at the southeast corner of North County Road and Fisher Road

**xc:** George Purefoy, City Manager  
Gary Hartwell, Director of Public Works  
Doug Mousel, Planner II

Gary Hartwell, Doug Mousel and myself have met to discuss the citizen concern regarding visibility obstruction created by the screening wall on the southeast corner of North County Road and Fisher Road. The construction of the wall complied with the City's ordinances at the time. Staff is presently working with the Parsons Transportation Group on Thoroughfare and Circulation Standards for the City. A draft will be forwarded to the Frisco Developers Council and homeowners association in the next several weeks for their review and comment. Since the construction of the wall, the City Council has approved the Screen Wall Ordinance that requires an additional 10 feet of additional right-of-way for landscaping that move the wall further from the street.

## PLANNING DEPARTMENT

### MEMO

**DATE:** December 14, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** Grade Separated Railroad Crossings

**xc:** George Purefoy, City Manager  
Jeff Witt, Planner II

Attached is a letter that was sent to Michael Morris, Director of Transportation at NCTCOG regarding assistance in acquiring funding for our grade separated railroad crossings for our major east/west thoroughfares as referenced in the letter. For the past two years, Jeff Witt has been trying to secure federal funds for these improvements without any success. We have learned that these funds have been appropriated prior to accepting applications. Jeff has spent a lot of time working with Congressman Arney and Congresswoman Granger for their support. Jeff will keep applying for these funds.

December 14, 2000

Mr. Michael Morris, P.E.  
Director of Transportation  
North Central Texas Council of Governments  
616 Six Flags Drive P.O. Box 5888  
Arlington, TX 76005-5888

Re: Frisco Railroad Crossing Funding

Dear Mr. Morris:

I want to thank you for conducting your recent Transportation Listening Session in Frisco on November 13, 2000. With the incredible growth being experienced in this part of Collin County and Denton County, your update on the area and willingness to discuss our transportation problems and solutions was very much appreciated. After the formal part of the meeting was concluded, I asked you about possible funding sources for railroad grade separations. You indicated that NCTCOG had recently developed some funding mechanisms for this type of project.

As you requested, I have attached a listing of the railroad grade separation crossings. These crossings are for major east/west thoroughfares with the Burlington Northern/Santa Fe Railroad, which are also recommended by our Comprehensive Plan. Can you please review these locations to see if they meet the funding criteria you have established for these types of projects?

Major Thoroughfare Name	Type of Interchange	Status	Seek Funding Sources
Lebanon Road	Underpass	Completed	No
Legacy Drive	Underpass	Under construction	Yes
Stonebrook Parkway	Overpass	None	Yes
El Dorado Parkway	Overpass	Engineering Drawings being prepared	Yes
Panther Creek Parkway	Underpass	None	Yes
Virginia Parkway	Underpass	None	Yes

Underpass – roadway will go under the railroad.

Overpass – the roadway will go over the railroad.

“None” – preliminary drawings have been started.

The City of Frisco seeks grade-separated railroad crossing interchanges to:

- improve east/west circulation;
- improve emergency access;
- reduce accidents between vehicles and trains;
- reduce air pollution;
- reduce fuel consumption; and,

- reduce noise pollution from trains having to sound their horn.

We are in the process of extending El Dorado Parkway across the railroad tracks. However, the City does not have the funds to make the overpass.

As you are aware, the City of Frisco is rapidly growing, and for us to maintain an efficient thoroughfare system locally and regionally, we seek your assistance in obtaining funding for these improvements.

If you need any further information to help in your review process, please call me 972-335-5540 (ext. 140) or e-mail me at [jlettelleir@ci.frisco.tx.us](mailto:jlettelleir@ci.frisco.tx.us).

Sincerely,

John Lettelleir, AICP  
Director of Planning

xc: Mayor and City Council Members  
George Purefoy, City Manager  
Jeff Witt, Planner II  
Brian Moen, Parsons Transportation Group Inc.

## PLANNING DEPARTMENT

### MEMO

**DATE:** December 14, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** Directional Signs to Downtown

**xc:** George Purefoy, City Manager  
Jeff Witt, Planner II  
Downtown Merchants

At City Council's request, we have ordered additional signs along the Tollway directing people to downtown. These signs will be installed at the following intersections with the Tollway:

- SH 121
- Warren Parkway
- Lebanon Road

These signs will be installed in the next two weeks.

## PLANNING DEPARTMENT

### MEMO

**DATE:** December 15, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** Amendment to the Masonry Requirement in Residential Districts

**xc:** George Purefoy, City Manager  
Donnie Mayfield, Building Official  
Doug Mousel, Planner II

Attached is the ordinance that now requires 100% masonry. This amendment will require the first floor to be 100%, whereas cementitious fiber board may constitute up to 50% of the 100% masonry content of stories other than the first story. This proposal prohibits wood, masonite and vinyl materials.

This proposal would also allow cementitious fiberboard materials for an accessory building or building expansion if the main structure is constructed of wood for a compatible appearance. This condition was agreed to at the September 2000 joint work session between the City Council and the Planning & Zoning Commission.



## PLANNING DEPARTMENT

### MEMO

**DATE:** December 15, 2000

**TO:** Honorable Mayor and City Council

**FROM:** John Lettelleir, A.I.C.P. Director of Planning

**RE:** Zoning Case Z2000-57

**xc:** George Purefoy, City Manager  
Doug Mousel, Planner II

The City Council asked staff to report on the status of Stonebrook Parkway because Mr. Craig Curry opposed the alignment of Stonebrook Parkway because the alignment on the zoning exhibit for this case did not match the alignment on their (Mr. Curry's client) preliminary plat. The preliminary plat that Mr. Curry referenced has expired. Mr. Ross Jacobs is studying the alignment possibilities and should have information in the next few months. Mr. Curry will be included in the discussions after Mr. Jacobs completes his research.

We placed a note on the plat that the roadway alignment shown on the zoning exhibit is for illustration purposes and that the final alignment will be determined at platting. We will include this note on all future zoning exhibits.

Mr. Curry does not have any more objections to this zoning request.